

# BRM RULES FOR ORGANIZERS

## Introduction

The clubs and/or organizers of Brevets de Randonneurs Mondiaux (BRM) undertake, through their representative responsible for the event, to ensure that participants strictly comply with the BRM rules and to adhere to the organizational rules set out below.

BRM organizers must, through their professionalism and respect for the rules, maintain the reputation of these brevets and provide participants with the greatest possible satisfaction. In order to guarantee the seriousness and fairness of these brevets, and so that each person whose ride is validated can be proud of their result, organizers should not hesitate to penalize those who violate the BRM regulations.

The Audax Club Parisien thanks all the volunteers who contribute to the organization of these events and, consequently, to the development of long-distance cycling, in France and abroad.

## Conditions for organizing Brevets de Randonneurs Mondiaux

Clubs, individuals or organizations seeking permission to organize BRM events must submit their brevet calendar the previous year to the Audax Club Parisien (for France) or to their local ACP representative before October 1st. The local ACP representative will in turn forward it to the BRM coordinator of ACP before October 31st. For events to be officially recognized as Brevets de Randonneurs Mondiaux, they must appear on the BRM calendar **on the ACP website**. Organizers must inform the local ACP representative of any cancellation or date change.

## Representatives

Each organizing club will appoint a representative who will act as liaison with the Audax Club Parisien for France and with the local ACP representative for the rest of the world..

## Insurance

The Audax Club Parisien require that all organizing clubs and event participants be covered by liability insurance.

## Routes

**Any new** route must be sent to the Audax Club Parisien or to the local ACP representative in order to obtain approval and authorization to organize the BRM. Routes must be described precisely. Organizers who already have approved routes (that is, with a registration number) need only provide this number when establishing the calendar.

The organizer is free to design the route of their choice. However, it is not permitted to ride several laps of the same circuit (for example, riding a 100 km loop twice for a 200 km BRM). Ideally, routes should use roads with little traffic that are easy to follow and in good condition. Special attention must be paid to sections likely to be ridden at night (road markings, excellent surface, etc.). An intermediate passage close to the Start/Finish point should be avoided in order to preserve the spirit of long-distance randonnée and to prevent abandonments. Difficult sections must be pointed out no later than at the start. The date and location of the BRM must be chosen to avoid, as far as possible, extreme weather conditions (storms, snow, very high or low temperatures, etc.).

The routes must be clear, explicit, and include the most important details. Distances must be measured using reference road maps or a bicycle computer. The total distance must be at least the official distance and may exceed it by a few kilometres, **without any effect on the BRM time limit**. The routes must also include the locations of the checkpoints (except for secret controls), as well as their opening and closing times.

A brevet will have only one starting point. However, several clubs may be allowed to organize, on the same day, one start per club using the same route, if they wish to share their checkpoints. In this case, the starting point for some participants will be an intermediate checkpoint for the others.

## Checkpoints

Checkpoints should be more or less regularly spaced between the brevet start and finish. According to

the distance, there should be :

2 to 4 for a 200 km brevet	4 to 6 for a 400 km brevet	6 to 10 for a 1000 km brevet
3 to 5 for a 300 km brevet	5 to 7 for a 600 km brevet	

Additional checkpoints may be added along the route (to be indicated on a separate document), particularly in the event of significant shortcuts; some secret checkpoints may be carried out unannounced by ACP members appointed by the ACP Coordinator or ACP's Representative for Foreign BRM. At least one person must be present at the start and finish checkpoints for the entire period during which these checkpoints are open.

As far as possible, intermediate checkpoints should also be staffed by controllers. It is preferable to locate the checkpoints in businesses where participants can easily have their brevet cards stamped. In such cases, the exact address of the checkpoints must be specified on the route card.

### **Calculation of Opening and Closing Times**

#### A - Start Checkpoint:

Opening: The start time is set by the organizer (time X).

Closing: The closing time for the start checkpoint is 1 hour after the opening time (time X).

#### B - Intermediate Checkpoints:

Opening and Closing: Opening and closing times for intermediate checkpoints are determined by adding minimum and maximum travel times to the start checkpoint's opening time. Travel times are calculated by dividing the total distance of the checkpoint from the start by a minimum and a maximum speed. See appendix 8 for minimum and maximum speeds.

#### C - Finish Checkpoint:

Opening: The opening time for the finish checkpoint is calculated in the same was as those for the intermediate checkpoints, however, the theoretical distance (200, 300, 400, 600 KM) is used.

Closing: The closing time for the finish checkpoint is calculated by adding the maximum permitted time for the brevet to the opening time of the start checkpoint. Maximum permitted times (in hours and minutes, HH:MM) are :

<b>13:30</b> for 200 km	<b>27:00</b> for 400 km	<b>75:00</b> for 1000 km
<b>20:00</b> for 300 km	<b>40:00</b> for 600 km	

D - Example calculation:

200 KM BREVET				
Checkpoint	Date	Opening and Closing Times		Calculation
Starting point	30/03	O:	06:00	(06:00 + 00:00)
		F:	07:00	(06:00 + 01:00)
47 km	30/03	O:	07:23	(06:00 + 01:23)
		F:	09:21	(06:00 + 03:21)
95.5 km (96)	30/03	O:	08:49	(06:00 + 02:49)
		F:	12:24	(06:00 + 06:24)
148 km	30/03	O:	10:21	(06:00 + 04:21)
		F:	15:52	(06:00 + 09:52)
Finish : (204 km)	30/03	O:	11:53	(06:00 + 05:53)
		F:	19:30	(06:00 + 13:30)
600 KM BREVET				
Checkpoint	Date	Opening and Closing Times		Calculation
Starting point	07/06	O:	05:00	(05:00 + 00:00)
		F:	06:00	(05:00 + 01:00)
92 km	07/06	O:	07:42	(05:00 + 02:42)
		F:	11:08	(05:00 + 06:08)
199.5 km (200)	07/06	O:	10:53	(05:00 + 05:53)
		F:	18:20	(05:00 + 13:20)
307 km	07-08/06	O:	14:14	(05:00 + 09:14)
		F:	01:28	(05:00 + 20:28)
401 km	07-08/06	O:	17:10	(05:00 + 12:10)
		F:	07:44	(05:00 + 26:44)
497.5 km (498)	07-08/06	O:	20:24	(05:00 + 15:24)
		F:	14:12	(05:00 + 33:12)
Finish : (603 km)	07-08/06	O:	23:48	(05:00 + 18:48)
		F:	21:00	(05:00 + 40:00)

For an intermediate checkpoint at 200 km the closing time is 13:20. For an intermediate checkpoint at 400 km the closing time is 26:40.

**Brevet cards**

Organizers will provide each participant with a route card, either physical or digital at the participant's choice. This card will show the control locations and their addresses, the distances, as well as the opening and closing times (start, intermediate controls, and finish). It is possible to offer trackers to participants, but their use cannot be made compulsory. For safety reasons and in order to comply with country rules, the data may be shared with the participant concerned but may not be made public. The organizer is responsible for managing participant tracking and the risks associated with the tracker.

## Organization schedule

### Previous year :

- Preparation of your BRMs calendar and registration with national publications and Audax Club Parisien official calendar.

### More than one month before :

- Local advertisements (newspaper, leaflet, internet, etc...).
- Insurance for public liability or any other insurance required by his country.
- Notification of event in government service if required.

### A few weeks before :

Order the route cards and, if desired, medals for the participants; the medals change in the year following PBP and are valid for 4 years.

### A few days before :

- Prepare the Brevets cards (information about brevet and controls).
- Complete the Brevet cards for the pre registered riders (information about the participant and its club).

### Before the start :

- The organizer must provide each rider with a set of brevet rules and a cue sheet. Riders must acquaint themselves with the rules, as well as, comply with them.
- Riders register for the event by completing, in full, a registration form.
- Registered riders receive a properly completed brevet card and a road map.
- The organizers should stamp the riders' route cards and note the time of departure at the start checkpoint.

### During the Brevet :

- At each checkpoint the organizers should stamp the riders' route cards and note the time of arrival to the checkpoint.
- in the case of checkpoints without a member of the organizing staff present either (1) mail in a postcard with the checkpoint information (time, date, full name of the rider, and the rider's club affiliation) to the brevet organizer; or (2) write into their brevet card identifying information from a predetermined landmark or sign at the checkpoint also noting the time and the date of passage, or (3) provide a bank receipt, indicating the full name of the participant, or (4) provide a photo of the participant with decor (road sign, for example) justifying the place. In all case, the rider should mark his brevet card in the space provided for the checkpoint PC, with the time and date. The organizer can prescribe which option is to be allowed for a given checkpoint.

### At the finish :

- The organizer must verify that each card has the following:
  - a stamp from each of the checkpoints
  - the time of arrival at each checkpoint
  - the medal option completed
  - the signature of the rider.
- The organizer must calculate the total time for the brevet and note it on the rider's route card in the space provided.
- The organizer should collect all the Brevet cards until he receive the homologation stickers.

### After the Brevet :

- Organizers should send the homologation form within 10 days to the ACP coordinator (France) or to the local ACP representative, making sure to include the following mandatory information: LAST NAME, First name, club name and code, finishing time, X if a medal is requested, and F for female riders. The local ACP representative must provide, within 30 days, the list of BRM rides completed in their territory to the ACP coordinator for Brevets de Randonneurs Mondiaux. It is possible to obtain access rights from the national representative in order to carry out online homologation as participants finish.
- Any published brevet results should list riders randomly or alphabetically by last name and not by the order of the riders' arrival or total elapsed time. Pay attention to the ACP codes which are six (6) digits, for each rider, even non affiliated riders. The ACP code list is available by the ACP responsible for the BRM or the ACP representative.
- Organizers, who are organizing a BRM event for the first time must also send all the riders' route cards. This requirement allows the ACP representative to verify that the organizer fully understands the BRM rules and has properly implemented them. Any organizer of any BRM

event may be required to submit the event's route cards for the ACP's review.

- The ACP representative will review brevet results submitted by organizers and verify that the brevets have been properly executed. Upon verification, a copy of the brevet results submitted by the organizer will be returned. The completed copy will list the certification number for each rider. A sticker with the same certification number will also be included. If any medals were ordered, these will also be sent. Stickers are to be placed on the riders' route cards in the space provided. Completed cards and purchased medals should then be returned to the riders by the organizer.

**Specific case for BRM volunteers :**

The organizer may schedule one or more additional rides of the event, hereafter referred to as "Volunteers' Rides," subject to the following stipulations:

- The start of any Volunteers' Rides may take place between 15 days before and 15 days after the official date of the event.
- All rules and regulations applicable to the official event will also govern the Volunteers' Rides.
- Upon submission of the event results, finishers of the Volunteers' Rides will be recognized with equal standing and having completed on the official date.
- Participation in the Volunteers' Rides typically includes:
  - The event organizer
  - Individuals involved in the event's organization prior to its commencement
  - Individuals providing assistance during the event, such as checkpoint volunteers
  - Any individual specifically approved by the organizer to participate in the Volunteers' Rides.

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